

South Pasadena Police Department

Vacation Check Request

I would like the South Pasadena Police to make extra patrols of my residence / business during my absence. I understand that such checks will be made subject to the availability of personnel and that the South Pasadena Police Department in no way assumes responsibility for the security of my premises.

Name_____

Address_____

PERSON WHO CAN RESPOND IN AN EMERGENCY:

Name_____

Address_____

Telephone# (day)_____ (evening)_____

Does Premises have an alarm?_____ Type_____

Alarm Company_____ Phone_____

Are there any animals on premises?_____

Type/Location_____

Person Responsible for care_____

Telephone# (day)_____ (evening)_____

PERSONS WHO HAVE ACCESS TO THE PREMISES/ADDITIONAL DATA:

(i.e. gardener, cleaning person, neighbor, lights on timer, etc.)

Date Leaving_____ Date Returning_____

Signature X_____ DATE_____

Accepted by:

Signature & Serial # X_____ Time Stamp_____