



CITY OF SOUTH PASADENA

PLANNING AND BUILDING DEPARTMENT
1414 MISSION STREET, SOUTH PASADENA, CA 91030
TEL: 626.403.7220 ■ FAX: 626.403.7221
WWW.CI.SOUTH-PASADENA.CA.US

When the Permit Application and the Owner-Builder Declaration have been executed by a person other than the property owner, prior to issuing the permit, the following shall be completed by the property owner and returned to the building department as per California Health and Safety Code Sec. 19825

**AUTHORIZATION OF AGENT TO ACT ON PROPERTY
OWNER'S BEHALF**

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project.

Scope of Construction Project (or Description of Work):

Project Location or Address:

Name of Authorized

Agent: _____

Address of Authorized

Agent: _____

Phone Number of Authorized

Agent: _____

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy.

Property Owner's Signature: _____

Date: _____

Note: A copy of the owner's driver's license or form notarization, is required to be presented when the permit is issued to verify the property owner's signature.