



# City of South Pasadena

## EMPLOYMENT OPPORTUNITY

AN EQUAL OPPORTUNITY EMPLOYER

POLICE DEPARTMENT

### RESERVE POLICE OFFICER

(VOLUNTEER OPPORTUNITY)

**POSITION DESCRIPTION:** The South Pasadena Police Department is entering a period of growth and change from the traditional mode of law enforcement to a Community Oriented approach to the delivery of police services. We serve based on a partnership with the community and an understanding of neighborhood problems and the community's expectations of police service. The city's size (3.4 square miles) and population (25,000 residents) allow for individual interaction with the residents and businesses we serve.

**BENEFITS:** Duty weapon and holster, custom-fit protective vests, uniform allowance, Level 1 status, one-person patrol units, CCW permits, rank advancement, field training program, special teams (bicycle patrol, warrant service, alcohol/drug prevention, plainclothes assignments).

**REQUIREMENTS:** Minimum age of 21 years at time of appointment. Applicant must be of good moral character with no felony convictions. Applicant must possess a U.S. high school diploma or GED equivalent and a current "Class C" California driver's license (and appropriate liability insurance) at time of application. Vision: at least 20/100 in each eye, corrected to 20/20 with glasses, free from color blindness. Testing process: Applicants must pass a written examination and a physical agility test to be considered for further processing. Additional testing will include one or more oral interviews, an extensive background investigation, a medical examination, a psychological evaluation, and a polygraph examination. Successful applicants who receive a conditional offer of employment are subject to a psychological evaluation and medical examination prior to appointment. U.S. Citizenship is required; however, permanent resident aliens who wish to become Police Officers must have applied for citizenship at least one year before applying for this position and must obtain citizenship within three years. (See "Reserve Police Officer Functions" below for other skills required of this position).

**EXPERIENCE:** Applicants for this position may be entry level (pre-academy), pre-service (post-academy, reserve or regular) or lateral entry (currently a California reserve or regular peace officer).

**RESERVE POLICE OFFICER FUNCTIONS:** Ability to read and understand English language documents; legibly handwrite accurate and grammatically correct reports; communicate effectively (orally, in writing, and using police radio); safely use an MDT to input activity to dispatch center; drive a vehicle safely under various conditions (including emergencies); lift, carry, drag, pull, and push objects of varying weight and size; stand, walk, and run for extended times over various distances and conditions such as pursuing a running suspect through yards and over fences and walls; observe and recognize people, activities, vehicles, street signs, and environmental conditions from a reasonable distance during day and night; objectively use only that force necessary to control situations and persons, including combative or fleeing suspects; use a variety of firearms and weapons safely and proficiently; administer first aid and CPR; exercise good judgment in routine and unusual situations; comprehend factual information including policies/procedures/rules, and utilize judgment and discretion in application to changing conditions; maintain composure during emergency situations; confront problems and enforce laws; refuse to participate in or tolerate unethical behavior; establish credibility in court, based on character, reputation, honesty, and impartial application of the law; impart an attitude of enthusiasm and community service in all public contacts; accept guidance, direction and constructive criticism from supervisors, maintain positive working relationships with other members of the Department, City employees and the public, work a variety of shifts and extended hours when required; and perform other duties as assigned.

**APPLICATION FILING PERIOD:** Applications will be accepted on a continuous basis. A fully completed City Employment Application is required. Faxed or e-mailed applications will not be accepted. Job flyers and applications are available on the City's website at [www.ci.south-pasadena.ca.us](http://www.ci.south-pasadena.ca.us), at the South Pasadena City Hall, or by calling the Human Resources Department at (626) 403-7312.