

**MINUTES OF THE SPECIAL MEETING OF THE  
 CITY COUNCIL AND COMMUNITY REDEVELOPMENT AGENCY OF THE  
 CITY OF SOUTH PASADENA  
 CONVENED THIS 19<sup>TH</sup> DAY OF JANUARY, 2009 12:00 P.M.  
 OPEN SESSION: LIBRARY COMMUNITY ROOM  
 1115 EL CENTRO STREET  
 CLOSED SESSION: SENIOR CENTER CONFERENCE ROOM  
 1102 OXLEY STREET**

**ROLL CALL**

The special meeting of the City Council was convened at 12:00 p.m. by Mayor Sifuentes. City Councilmembers present: Cacciotti, Putnam, and Ten; Mayor Pro tem Schneider; and Mayor Sifuentes. Councilmembers absent: None. Other officials present: City Manager Myers; City Attorney Adams; Assistant City Manager Gonzalez; Police Chief Watson; Fire Chief Wallace; Interim Finance Director Hause; City Librarian Fjeldsted; Planning and Building Director Watkins; Acting Community Services Director Torres; Public Works Director Sweeney and Deputy Public Works Director Furukawa; and City Clerk Kilby.

**WELCOME, PURPOSE OF THE RETREAT**

Mayor Sifuentes opened the meeting and made introductory remarks.

**PUBLIC COMMENT ON ITEMS LISTED ON THE AGENDA**

Joanne Nuckols, 1531 Ramona Avenue, raised an issue related to one of the three-year goals, the goal to eliminate the 710 surface route. She said that prior to 2005, the stated position of the City was to eliminate the 710 freeway. At some point, she said, the word "surface" was inserted before freeway without public debate. She asked when that happened.

Councilmember Putnam responded that since these were three-year goals, it was considered reasonable to set as a goal the elimination of a surface route but not the entire freeway extension. Mayor Pro tem Schneider made additional comments.

**INTRODUCTION OF FACILITATOR AND RECORDER**

City Manager Myers introduced the facilitator, Marilyn Snider, and recorder Gail Tsuboi. She described Ms. Snider's background.

**ROLE OF THE FACILITATOR, RECORDER, GROUP AND PUBLIC; STRATEGIC PLANNING**

Ms. Snider provided an overview of the session and roles of the facilitator and recorder. Ms. Tsuboi made remarks about the recording function. Ms. Snider said a CD would be given to City Manager Myers at the end of the

**ELEMENTS; AGENDA;  
INTRODUCTIONS OF  
THE GROUP**

day with the day's work product. All participants in attendance introduced themselves.

**STRATEGIC PLANNING  
PROCESS: SOUTH  
PASADENA MISSION  
STATEMENT; CORE  
VALUES/ GUIDING  
PRINCIPLES; THREE-  
YEAR GOALS (2007-  
2010); ACCOMPLISH-  
MENTS SINCE MAY 16,  
2008 ; INTERNAL  
WEAKNESSES/  
CHALLENGES;  
EXTERNAL FACTORS  
HAVING AN IMPACT  
ON THE CITY**

Ms. Snider reviewed the City's Mission Statement, Core Values/Guiding Principles, and the City's three-year goals. She described the importance of developing a Vision Statement—what the organization will become. She emphasized the importance of monitoring progress. Using large sheets of paper taped to the wall, she listed all City accomplishments since the May 16, 2008 as Strategic Planning Session as articulated by participants in a large group. In small groups, the City's internal weaknesses/challenges were elicited and then transferred to the paper sheets. Next, Ms. Snider asked what external factors/trends might have impacts, both negative and positive, on the City in the coming year.

**THREE-YEAR GOALS:  
REVIEW, REVISE IF  
NEEDED**

Next, Ms. Snider led a discussion of the City's three-year goals. In regard to the goal related to the proposed 710 freeway, Mayor Pro tem Schneider requested adding the goal of returning 710-related Caltrans properties to the tax rolls. Discussion took place. Serious efforts are currently being made to force the sale of Caltrans properties located along the proposed route of the 710 freeway, he said, and once the properties are sold, the surface freeway extension can not be built. By consensus, the Council and staff agreed to revise the second three-year goal to read: "Eliminate the 710 surface route, including sale of Caltrans properties."

In regard to the third goal to "increase sources of revenue to meet unmet needs," the group, following discussion, revised the goal to read: "Maintain our strong financial position, including reserves." The group determined that the goal previously set had been met, and that the new goal reflected the City's current financial status/challenge.

The group determined that the remainder of the three goals concerning infrastructure, employees, and environment should remain unchanged.

**IDENTIFY SIX-MONTH  
STRATEGIC**

Objectives to meet the five goals were established by the group working in small teams and reporting back to the

**OBJECTIVES**

larger group. Ms. Snider reminded the group that the objectives should be specific and strategic, measurable, attainable, relevant, and timely.

**NEXT STEPS/FOLLOW-UP PROCESS TO MONITOR PROGRESS/ SET DATE FOR SIX-MONTH UPDATE**

Ms. Snider outlined the next steps/follow-up process. She recommended that the City develop a Vision Statement. After discussion, it was decided that the next meeting would take place the evening of a regularly scheduled City Council meeting, July 15, 2009, from 5:30 to 10:30 p.m., in the Library Community Room.

**RECESS TO CLOSED SESSION**

The Council recessed to Closed Session at approximately 4:20 p.m. to discuss a personnel item pursuant to Government Code Section 54957 (b)(1), Performance Evaluation of City Manager. They left the room to reconvene at the Senior Center Conference Room.

**REPORT OUT FROM CLOSED SESSION**

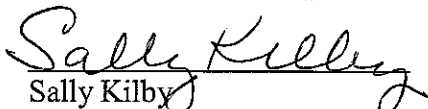
City Attorney Adams reported that the Council/Community Redevelopment Agency met at 5:00 p.m. in the Senior Center Conference Room, 1102 Oxley Street. He said that all Councilmembers were present.

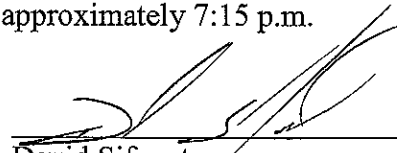
He said the following members of the public were present to provide public comment: Mary Ann Parada, 1710 Ramona Avenue, and Wayna Kato, 1036 Hope Street.

Following public comment, City Attorney Adams said that the Council recessed into Closed Session to meet on a personnel item pursuant to Government Code Section 54957(b)(1), Performance Evaluation of City Manager. He said the Council received a briefing from the City Attorney and Special Counsel Pilar Morin. The City Council provided direction, no final action was taken, and there is nothing further to report, he said.

**ADJOURNMENT**

City Attorney Adams reported that the meeting adjourned at approximately 7:15 p.m.

  
Sally Kilby  
City Clerk  
Secretary, CRA

  
David Sifuentes  
Mayor  
Chair, CRA